

CONSTITUTION

Article I. The purpose of the Atlantis Rangers Skin and Scuba Diving Club, Inc., hereinafter known as the Atlantis Rangers, shall be to provide activities, training programs, fellowship and information related to the sport of skin and scuba diving to all persons concerned with underwater conservation and safety.

Article II. An individual shall be admitted to membership if he/she pays the initiation fee as prescribed in the Bylaws and if his/her application receives approval by at least two-thirds (2/3) of those members present at a regular monthly meeting.

Article III. Officers shall be elected by a majority of those members present and those members who have voted by absentee ballot at a special election meeting to be held in November each year. The officers and their duties are:

President: The President shall officiate at the regular monthly meetings and shall call any necessary special meetings. He/She shall appoint such committees as are necessary for the proper functioning of the club. He/She will further act on the club's behalf between meetings subject to the approval of the club.

Vice-President: The Vice-President shall act for the president and discharge that officer's duties whenever the president is unable. He/She shall officiate at all meetings of the executive board.

Treasurer: The Treasurer shall receive all funds due to the club and disburse all authorized funds. He/She shall maintain an accurate and current accounting of all funds and shall present an annual report to the membership at the regular meeting in January each year.

Secretary: The Secretary shall maintain all correspondence records and minutes of all club and executive board meetings. He/She will further handle such correspondence as the club directs.

Article IV. This constitution may be amended by a three-fourths (3/4) vote of those members present at a special meeting, notice of which shall be given to all members at least one month in advance.

Article V. Bylaws, attached in writing, to this constitution shall be enacted or amended by the vote of two-thirds (2/3) of those members present at a regular monthly meeting. Prior notice of the proposed modification shall be given to all members.

Article VI. Responsibility of establishment and promulgation of safety and certification regulation will be delineated in the Bylaws.

BYLAWS

1. Dues for Regular Members:

- a. Annual dues will be \$35.00 due not later than the regular monthly meeting held in January.
- b. Any Member whose annual dues are unpaid after the regular monthly meeting held in June shall be dropped from the rolls of the club, but may be reinstated by payment of annual dues of \$35.00. Reinstated Members rejoining in October or later will be considered paid for the following year.
- c. New Members joining in October or later will be considered paid for the following year.

2. Dues for Family Members:

Individuals in the immediate family of any Regular Member shall be entitled to become Family Members of the Club with all the privileges of Regular Members. The annual dues for the first Family Member will be \$9.00. The annual dues for the second and subsequent Family Member will be \$6.00.

3. The following are the standing committees and their duties:

a. Trip Planning Committee. This committee shall plan and schedule the yearly calendar of dive charters. The committee shall assign Trip Leaders for immediate control of all club scheduled dives. The committee shall be empowered to effect boat charters on behalf of the club.

b. Special Activities Coordination. This Committee shall be responsible for the coordination of the special interests of the club members. These include, but are not limited to: social, library, geology, hydrographic, marine biology, American Littoral Society, spearfishing, photography, and the like. Specific tasks shall include hospitality and program planning.

c. Training Committee. This Committee shall be responsible for the establishment and management of the Training and Certification programs. The members of this committee shall be instructors selected by the Chief Instructor. The Chief Instructor may appoint assistant instructors who need not be members of the committee.

d. Property Committee. This committee shall be responsible for maintaining club property including a current inventory of equipment and supplies, noting condition and possession.

e. Safety Committee. This committee shall develop, publish, and enforce safety regulations for the club. Further responsibility shall include safety control for club scheduled dives.

f. Membership Committee. The Membership Committee shall be responsible for: 1. providing information about the club to prospective members; 2. presenting to the president at each monthly general meeting those applying for membership in the club; 3. supplying new

members with club material; and 4. maintaining the club membership address and telephone list.

g. Public Relations Officer. The duties of the Public Relations Officer shall be to provide information concerning the club to other organizations and the general public.

h. Newsletter Committee. The Newsletter Committee shall provide a monthly newsletter to all club members containing the business conducted at the previous monthly membership meeting, executive committee meeting, and general information pertaining to all club activities.

i. Yearbook Committee. The editor of the Yearbook Committee is responsible for the content, organization, and publication of the annual yearbook. The yearbook includes the club's constitution, bylaws, telephone numbers and addresses of members, dates, locations, and boats for all official dives.

j. Refreshments Committee. The committee chairperson shall be responsible for providing beverages at the monthly membership meeting. In addition, the committee will be responsible for offering club-related merchandise. All beverages and merchandise will be offered in exchange for a club-designated donation.

4. The Executive Board shall consist of the elected officers and the chairpersons of the standing committees. Non-voting members will be the Council Delegates and alternates and other committee heads as appointed by the president. The board shall be responsible for the administration of the club and shall supervise the work of the committees. The board shall continually review the policy and programs of the club and shall make recommendations for such changes and modifications as it deems desirable. The board may also recommend purchases, initiations of action, and enactments of policy.

5. Upon dissolution of the club, all assets shall be liquidated and the monies there derived shall be donated to a charitable, education and/or scientific organization to be selected by the executive board and approved by the membership.

6. The final authority for any procedural matters not covered by the Constitution, Bylaws, or enacted procedures of the club shall be the latest edition of Robert's Rules of order (Revised).